

# Phoenix Theatre

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**Street Address:** 100 E. McDowell Rd., Phoenix, AZ 85004

**Mail Address:** 100 E. McDowell Rd., Phoenix, AZ 85004

**Phone:** 602-258-1974

**Fax:** 602-253-3626

**Email Address:** phoenixtheatre@yahoo.com

**Website:** www.phoenixtheatre.net

## Administration

**Director/Manager:** Sue Tormala

**Phone:** 602-889-5281

**Booking Contact:** Vincent Van Vleet

**Phone:** 602-889-5295

**Technical Director:**

**Phone:** 602-889-5291

## Box Office

☒ **On Site Box Office**

**Box Office Phone:** 602-254-2151

☒ **Computerized Box Office**

**Box Office Software:** Dillards

☒ **Outside Ticket Agency**

**Agency Name:** Dillards

## Facility Space and Usage

**Facility Classification:** Non-Profit

**Available Spaces:** Little Theatre, Mainstage, 3 Rehearsal Halls

**Primary Uses:** Theater

# Phoenix Theatre Little Theatre

**Total Seating Capacity:**  
100

**Number of Removable Seats:**  
100

**Number of Fixed Seats:**  
0

**Primary Tenants:** Phoenix Theatre's Cookie Company

**Days Used for Performance in Past Year:** 250

**Days Used for Rehearsal in Past Year:** 100

## Required Personnel

Required	Provided by the Facility	Fee
<input checked="" type="checkbox"/> Stagehands	<input checked="" type="checkbox"/> Stagehands	\$15/hour - require minimum of 1 house technician
<input type="checkbox"/> Ushers	<input type="checkbox"/> Ushers	
<input type="checkbox"/> Security	<input checked="" type="checkbox"/> Security	Security on property 5:00 pm - 1:00 am. No fee
<input type="checkbox"/> Sound	<input checked="" type="checkbox"/> Sound	Included in rental fee
<input type="checkbox"/> Light	<input checked="" type="checkbox"/> Light	Included in rental fee
<input type="checkbox"/> Box Office	<input checked="" type="checkbox"/> Box Office	\$150 set up fee + 2% of ticket sales
<input type="checkbox"/> Custodial	<input checked="" type="checkbox"/> Custodial	Included in rental fee
<input type="checkbox"/> Maintenance	<input checked="" type="checkbox"/> Maintenance	Included in rental fee

## Stage

**Stage Type:** Flexible Black Box

**Playing Space Dimensions:** 24' X 12'

**Left Wing Dimensions:** None

**Right Wing Dimensions:** None

**Proscenium Opening:**

**Height Grid/Ceiling:** 30' Ceiling

**Stage Floor Type:** Sprung Hard Wood

**Stage Floor Covering:** Masonite

**Rigging System Type:** None

### Permanent Installations on the Deck

- ☐ Traps in Stage
- ☐ Orchestra Pit
- ☐ Electricity in Pit
- ☐ Piano Type:

- ☐ Orchestra Shell
- ☐ Hydraulic Pit
- ☐ Music Stands

Other:  
Pit Dimensions:  
Number of Stands:  
Chairs for Pit:

## Backstage

☐ Loading Dock

**Door Dimensions:**

**Dressing Rooms:** 1

**Maximum Capacity:** 7

- ☒ Toilet Access
- ☒ Phone Access

- ☐ Shower Access
- ☐ Kitchen Backstage

- ☒ Mirror Access
- ☒ Water Fountain Access

## Accessibility

☒ Wheelchair Accessible      ☐ Hearing Impaired System      ☐ Audio Description

Capacity: 10

Type of System:

## Rehearsal / Storage Space

☒ Rehearsal Space      ☒ Rehearsal Piano      Type of Piano: Upright & Korg electric

Rehearsal Space Floor: Concrete/Tile

☐ Mirrors in Rehearsal Space      ☐ Storage Space      Dimensions:

## Electrics / Sound

Building Electrics Amperage: 200 amps

Lighting Board: ETC Microvision Computerized Light Console

☒ Space Accommodates Portable Light Board

☐ Follow Spots Available      Follow Spot Type:

Lighting Equipment Info: 25 lights; Fresnels, Par, ERS

☒ Renter Can Provide Own Sound Equipment

## Parking

☒ Parking Available      Number Spaces: 500      Parking Cost: 0

## Lobby

☒ Public Restrooms      ☒ Restrooms Wheel Chair Accessible

☒ Sell Concessions      Comments

☐ Sell Alcohol      Comments

Facility Percentage of Sales: None taken

**Rental Rates:** \$300 per day

Utility Fee:

Insurance Fee: \$1 Million liability policy naming Phoenix Theatre as additional insured.

Additional Info: Rehearsal rooms are rented by the half-hour, daily and/or monthly basis; call for rental rates

# Phoenix Theatre Mainstage

**Total Seating Capacity:**  
373

**Number of Removable Seats:**  
30

**Number of Fixed Seats:**  
343

**Primary Tenants:** Phoenix Theatre-Mainstage Season

**Days Used for Performance in Past Year:** 145

**Days Used for Rehearsal in Past Year:** 65

## Required Personnel

Required	Provided by the Facility	Fee
<input checked="" type="checkbox"/> Stagehands	<input checked="" type="checkbox"/> Stagehands	\$15 per hour; minimum of 1 house tech required
<input type="checkbox"/> Ushers	<input type="checkbox"/> Ushers	
<input type="checkbox"/> Security	<input checked="" type="checkbox"/> Security	Security on property 5 pm-1 am included in rental
<input type="checkbox"/> Sound	<input checked="" type="checkbox"/> Sound	
<input type="checkbox"/> Light	<input checked="" type="checkbox"/> Light	
<input type="checkbox"/> Box Office	<input checked="" type="checkbox"/> Box Office	\$150 set up + 2% of ticket sales
<input type="checkbox"/> Custodial	<input checked="" type="checkbox"/> Custodial	Included in rental fee
<input type="checkbox"/> Maintenance	<input checked="" type="checkbox"/> Maintenance	Included in rental fee

## Stage

**Stage Type:** Proscenium

**Playing Space Dimensions:** 34' x 46'

**Left Wing Dimensions:** 30' x 9'

**Right Wing Dimensions:** 30' x 11'

**Proscenium Opening:** 34' x 14'

**Height Grid/Ceiling:** 27'

**Stage Floor Type:** Sprung wood

**Stage Floor Covering:** Hardwood

**Rigging System Type:** Counter Weight

### Permanent Installations on the Deck

- |   |  |                             |
|---|--|-----------------------------|
| <input type="checkbox"/> Traps in Stage                                     | <input type="checkbox"/> Orchestra Shell         | Other:                      |
| <input checked="" type="checkbox"/> Orchestra Pit                           | <input type="checkbox"/> Hydraulic Pit           | Pit Dimensions: 34' x 7' 6" |
| <input checked="" type="checkbox"/> Electricity in Pit                      | <input checked="" type="checkbox"/> Music Stands | Number of Stands: 10        |
| <input checked="" type="checkbox"/> Piano Type: Baby Grand, Upright or Korg |  | Chairs for Pit: 12          |

## Backstage

☒ **Loading Dock**

**Door Dimensions:** 8' x 8' doors, no dock

**Dressing Rooms:** 5

**Maximum Capacity:** 16

- ☒ Toilet Access  
☒ Phone Access

- ☒ Shower Access  
☒ Kitchen Backstage

- ☒ Mirror Access  
☒ Water Fountain Access

## Accessibility

☒ Wheelchair Accessible      ☒ Hearing Impaired System      ☒ Audio Description

Capacity: 20

Type of System: Infrared

## Rehearsal / Storage Space

☒ Rehearsal Space      ☒ Rehearsal Piano      Type of Piano: Korg Electric

Rehearsal Space Floor: Masonite

☒ Mirrors in Rehearsal Space      ☐ Storage Space      Dimensions: N/A

## Electrics / Sound

Building Electrics Amperage: 1200 amps., 600 for stage

Lighting Board: ETC Expression

☒ Space Accommodates Portable Light Board

☒ Follow Spots Available      Follow Spot Type: 2

Lighting Equipment Info: Par, ERS, Source 4 Par, Parnel, S4 26, 36 and 50 degree

☐ Renter Can Provide Own Sound Equipment

## Parking

☒ Parking Available      Number Spaces: 500

## Lobby

☒ Public Restrooms      ☒ Restrooms Wheel Chair Accessible

☒ Sell Concessions      Comments

☐ Sell Alcohol      Comments

Facility Percentage of Sales: None taken

**Rental Rates:** \$600 per day

Utility Fee:

Additional Info: